

**House of Assembly—No 92**

As received from the Legislative Council and read a first time, 26 September 2023

South Australia

**Public Sector (Ministerial Travel Reports)  
Amendment Bill 2023**

A BILL FOR

An Act to amend the *Public Sector Act 2009*.

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## Contents

### Part 1—Preliminary

- 1 Short title
- 2 Commencement

### Part 2—Amendment of *Public Sector Act 2009*

- 3 Insertion of Part 3A
    - Part 3A—Reporting on Ministerial travel
      - 12A Application of Part
      - 12B Ministers to report on Ministerial travel
- 

**The Parliament of South Australia enacts as follows:**

## Part 1—Preliminary

### 1—Short title

5 This Act may be cited as the *Public Sector (Ministerial Travel Reports) Amendment Act 2023*.

### 2—Commencement

This Act comes into operation 12 months after the day on which it is assented to by the Governor.

## Part 2—Amendment of *Public Sector Act 2009*

### 10 3—Insertion of Part 3A

After section 12 insert:

### Part 3A—Reporting on Ministerial travel

#### 12A—Application of Part

- 15 (1) This Part applies to travel undertaken by a Minister in their Ministerial capacity after the commencement of this section that consists of, or includes, travel outside of South Australia.
- (2) However, this Part does not apply in relation to travel funded by the Minister personally (including where the travel costs fall within the common allowance paid to the Minister under the *Parliamentary Remuneration Act 1990* or where the Minister's costs are reimbursed by the Parliament).
- 20 (3) This Part is in addition to, and does not derogate from, any other reporting requirements a Minister or any other person has under this or any other Act or law.

## 12B—Ministers to report on Ministerial travel

(1) Each Minister who undertakes travel to which this Part applies must, within 45 days of the conclusion of the travel, prepare a report setting out—

- 5                   (a) the following information in relation to the travel:
- (i) the name and portfolio of the Minister;
  - (ii) the period during which the travel was undertaken;
  - (iii) the reason for the travel;

10                   (iv) the total cost of the travel funded, or to be funded, by money provided by the State, broken down into—

    - (A) the cost of airfares and other transport costs; and
    - (B) the cost of accommodation; and

15                   (C) the cost of food and beverages; and

    - (D) the total of any other costs of the travel;

                      (v) a summary of the activities undertaken in the course of the travel; and

20                   (b) in the case where a public sector employee accompanies a Minister undertaking the travel—the following information in relation to each such public sector employee's travel:

    - (i) the public sector agency in which the public sector employee is employed;
    - (ii) the name and official capacity of the public sector employee;

25                   (iii) the period during which the public sector employee accompanied the Minister in an official capacity (if different to the information required under paragraph (a));

    - (iv) the total cost of the public sector employee's travel funded, or to be funded, by money provided by the State, broken down into—
      - (A) the cost of airfares and other transport costs; and
      - (B) the cost of accommodation; and

35                   (C) the cost of food and beverages; and

      - (D) the total of any other costs of the travel;

                      (v) a summary of the activities of the public sector employee in their official capacity undertaken in the course of the travel; and

40

- (c) in the case where the Minister is accompanied by a prescribed staff member—
- (i) the name and official capacity of the prescribed staff member;
  - (ii) the period during which the prescribed staff member accompanied the Minister in an official capacity (if different to the information required under paragraph (a));
  - (iii) the total cost of the travel of the prescribed staff member funded, or to be funded, by money provided by the State, broken down into—
    - (A) the cost of airfares and other transport costs; and
    - (B) the cost of accommodation; and
    - (C) the cost of food and beverages; and
    - (D) the total of any other costs of the travel;
  - (iv) a summary of the activities of the prescribed staff member in their official capacity undertaken in the course of the travel; and
- (d) any other information required by the regulations.

(2) A Minister preparing a report under this section must cause copies of receipts for all costs relating to travel to which this Part applies to accompany the report.

(3) A report prepared under this section must be in the prescribed manner and form.

(4) In the case where a public sector employee accompanies a Minister undertaking travel to which this Part applies—

- (a) the Minister must provide a copy of the report and accompanying receipts to the Chief Executive of the relevant public sector agency; and
- (b) the Chief Executive of the public sector agency must ensure that the report is accurate and comprehensive to the extent that it relates to the public sector agency.

(5) A Minister must, within 6 sitting days after preparing a report under this section, cause copies of the report and accompanying receipts to be laid before each House of Parliament.

(6) In this section—

***prescribed staff member***, in relation to a Minister, means—

- (a) a person engaged by the Premier as a member of the Minister's personal staff under section 71; or
- (b) a person engaged by the Minister under section 72.