

South Australia

## **State Records Variation Regulations 2003**

under the *State Records Act 1997*

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### **Part 1—Preliminary**

#### **1—Short title**

These regulations may be cited as the *State Records Variation Regulations 2003*.

#### **2—Commencement**

These regulations will come into operation on 1 July 2003.

#### **3—Variation provisions**

In these regulations, a provision under a heading referring to the variation of specified regulations varies the regulations so specified.

### **Part 2—Variation of *State Records Regulations 1998* (Gazette 28.5.1998 p 2387) as varied**

#### **4—Substitution of Schedule**

Schedule—delete the Schedule and substitute:

#### **Schedule—Fees**

- 1. **MINIMUM FEE** (for a service which is paid in advance or not paid immediately) ..... \$5.85
  - 2. **COPIES OF DOCUMENTS**
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**State Records Variation Regulations 2003**Part 2—Variation of *State Records Regulations 1998* (Gazette 28.5.1998 p 2387) as varied

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(1) <i>Photographs (per print)</i>		
• black and white	5" x 3.5" .....	\$9.95
	7" x 5" .....	\$11.15
	10" x 8" .....	\$11.20
	16" x 12" .....	\$13.40
	20" x 16" .....	\$18.10
• sepia toning	5" x 3.5" .....	\$13.30
	7" x 5" .....	\$13.90
	10" x 8" .....	\$15.20
	16" x 12" .....	\$18.40
	20" x 16" .....	\$25.50
• colour	5" x 3.5" .....	\$4.20
	7" x 5" .....	\$7.00
	10" x 8" .....	\$12.40
	14" x 11" .....	\$19.60
	20" x 16" .....	\$29.25
(2) <i>Negatives (per negative)</i>		
• black and white (image only)	35 mm .....	\$5.85
	6 cm x 7 cm (120 neg).....	\$13.90
	10 cm x 13 cm.....	\$25.50
• colour (image only)	35 mm .....	\$5.85
• black and white (text only)	35 mm .....	\$4.75
(3) <i>Slides (per slide)</i>		
• duplicate of slide (black and white or colour)	.....	\$4.75
(4) <i>Microforms</i>		
• 35 mm microfilm - 1 reel of positive microfilm (30 metres) if master negative is available		\$50.50

	• 35 mm microfilm - 1 reel of positive microfilm (30 metres) if master negative is not available .....	\$474.00
	• 16 mm microfilm - 1 reel of positive microfilm (30 metres) if master negative is available	\$44.75
	• 16 mm microfilm - 1 reel of positive microfilm (30 metres) if master negative is not available .....	\$295.00
	• 16 mm microfiche duplicate if master negative is available .....	\$1.25 per sheet
	• 16 mm microfiche duplicate if master negative is not available .....	\$31.75 per sheet
(5)	<i>Photocopies (per page)</i>	
	• A4 (297 mm x 210 mm)	\$0.50
	• A3 (420 mm x 297 mm)	\$1.05
	• A2 (594 mm x 420 mm)	\$4.95
	• A1 (841 mm x 594 mm)	\$6.20
	• A0 (1189 mm x 841 mm)	\$8.75
	• B2 (707 mm x 500 mm)	\$4.95
	• B1 (1000 mm x 707 mm)	\$5.95
(6)	<i>Requests by correspondence</i>	
	• copies of records requested by correspondence where specific and accurate archive reference numbers are supplied	\$5.85*
	* Fee is in addition to cost of copies, research and postage (if any).	
3.	<b>RESEARCH SERVICE</b> (research by archivist)	
	• per 30 minutes or part thereof (minimum fee) .....	\$21.20**
	• per hour (includes 5 photocopies - additional photocopies at prescribed rates)	\$41.25**
	**	
	(i) Payment of quoted figure is required in advance.	
	(ii) No fee is incurred by persons carrying out their own research or for advice or guidance to users of, or visitors to, the reading room.	
4.	<b>POSTAGE AND HANDLING</b>	
	• interstate and intrastate	\$1.05
	• international .....	\$2.35

## State Records Variation Regulations 2003

Part 2—Variation of *State Records Regulations 1998* (Gazette 28.5.1998 p 2387) as varied

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5. **STORAGE OF RECORDS** (for agency purposes only)
- storage of permanent value records no charge
  - storage of temporary value records (high access retrieval) ..... \$15.20 per shelf metre
  - storage of temporary value records (low access retrieval) ..... \$12.30 per shelf metre
  - transfer fee (pallet storage only) \$2.35 per pallet
6. **RETRIEVAL OF RECORDS** (for agency purposes only)
- retrieval or refiling (includes scheduled courier) ..... \$7.85 per item
  - interfiling (new files into boxes already held) ..... \$7.30 per item
  - destruction (secure shredding of documents) ..... \$7.00 per shelf metre
7. **CONSULTANCY** (for agency purposes only)
- preparation of disposal schedules from \$58.00 per hour
  - culling and sentencing of records from \$49.25 per hour
  - other advisory or processing services from \$29.25 per hour

### Note—

As required by section 10AA(2) of the *Subordinate Legislation Act 1978*, the Minister has certified that, in the Minister's opinion, it is necessary or appropriate that these regulations come into operation as set out in these regulations.

### Made by the Governor

with the advice and consent of the Executive Council  
on 29 May 2003

No 135 of 2003

MAS013/03CS