

South Australia

## **Public Trustee Regulations 1995**

under the *Public Trustee Act 1995*

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#### **1—Short title**

These regulations may be cited as the *Public Trustee Regulations 1995*.

#### **3—Interpretation**

In these regulations, unless the contrary intention appears—

*Act* means the *Public Trustee Act 1995*.

#### **4—Commission and fees**

- (a1) For the purposes of section 29(6a) of the Act, the rates or amounts of commission to be charged against an amount at credit in a common fund on account of a class of persons referred to in section 29(1)(b) of the Act are as set out in Schedule 1A.

- (1) For the purposes of section 45 of the Act, the rates or amounts of commission and fees to be charged against an estate under the control of the Public Trustee (otherwise than under section 45 of the *Administration and Probate Act 1919*<sup>1</sup>) are as set out in Schedule 2.
- (3) If a maximum or minimum rate or amount is provided in a Schedule, the Public Trustee may determine the rate or amount in a particular case, subject to that maximum or minimum.

**Note—**

- 1 Section 45 of the *Administration and Probate Act 1919* provides for the vesting of an intestate estate in the Public Trustee until administration is granted in respect of the estate.

## **Schedule 1—Transitional provisions**

### **2—Transitional**

These regulations do not affect an arrangement, understanding or undertaking made prior to the commencement of these regulations with respect to the commission chargeable in respect of an estate, trust or fund which is in the course of administration by the Public Trustee.

## **Schedule 1A—Common fund—commission**

### **1—Commission on capital**

Commission—

- (a) in respect of estates administered by the Public Trustee, on money that is invested in a common fund on behalf of the beneficiaries of the estates that would otherwise be distributed to the beneficiaries; or
- (b) on money that is invested in a common fund on behalf of all other classes of persons referred to in section 29(1)(b) of the Act,

must be charged at a rate not exceeding the maximum rate of 1 per cent of the capital amount invested.

### **2—Commission on income**

Commission on income received in respect of money invested in a common fund on behalf of a class of persons referred to in section 29(1)(b) of the Act, must be charged at a rate not exceeding the maximum rate of 5 per cent.

## **Schedule 2—Commission and fees**

### **Part 1—Commissions**

#### **Division 1—Commission on capital**

- 1 (1) Subject to this Part, commission—
  - (a) in respect of estates of deceased persons and trust estates or funds held by the Public Trustee alone or with another person, on—

- (i) the proceeds of all assets realised; and
  - (ii) money collected; and
  - (iii) the value of unrealised property transferred or delivered in kind to, or specifically appropriated in trust for, a person entitled;
- (b) in respect of estates of protected persons (within the meaning of the *Aged and Infirm Persons' Property Act 1940* or the *Guardianship and Administration Act 1993*) being managed or administered by the Public Trustee, on—
- (i) the proceeds of all assets realised; or
  - (ii) money collected; or
  - (iii) the value of unrealised property to which the estate is entitled at the conclusion of the management of the estate,

must be charged at a rate not exceeding the maximum rates set out in the following table:

Capital amount or value of estate	Maximum rate of commission
does not exceed \$200 000	4%
exceeds \$200 000 but does not exceed \$400 000	3%
exceeds \$400 000 but does not exceed \$600 000	2%
exceeds \$600 000	1%

- (2) If property is sold subject to a mortgage or other charge, the amount of the mortgage or charge is considered part of the proceeds.
- (3) In the case of a transfer to, or sale on behalf of, the spouse or domestic partner of a deceased person of—
- (a) a home formerly shared by the spouses or domestic partners; or
  - (b) any of the household furniture and effects,

commission must be charged at a rate not exceeding half of the maximum rate applicable under clause 1 on the value of the share of the home and household furniture and effects of the spouse or domestic partner.

- 2 If an estate, trust or fund to which clause 1 would otherwise apply is worth \$5 000 or less, commission must be charged as set out in the following table:

Value of gross estate, trust or fund	Minimum commission
\$500 or less	\$50
\$501 to \$2 000	10 per cent of the value of the estate, trust or fund
\$2 001 to \$5 000	\$200

- 3 (1) If money is required to be paid to the Public Trustee on behalf of a party or person by order or rule of a court, commission on that sum must be charged at a rate not exceeding the maximum rate applicable under clause 1.
- (2) However, if a portion of the money is directed to be paid immediately, commission must be charged at a rate not exceeding 1 per cent.

- 4 If property has been delivered or transferred to the Public Trustee on behalf of a person under section 65 of the *Administration and Probate Act 1919*, commission must be charged at a rate not exceeding the maximum rate applicable under clause 1.
- 5 If the Public Trustee has been appointed as agent or attorney—
- (a) commission on the proceeds of all assets realised and money collected by the Public Trustee must be charged at a rate not exceeding the maximum rate applicable under clause 1;
  - (b) commission in respect of a service, or action taken, by the Public Trustee and not otherwise dealt with in these regulations must be charged at a rate agreed with the person appointing the Public Trustee as agent or attorney.
- 6 If the Public Trustee has been appointed manager of unclaimed property under Part 6 of the Act, or holds money or other property in a capacity not otherwise dealt with in these regulations—
- (a) commission on the proceeds of all assets realised and money collected by the Public Trustee must be charged at a rate not exceeding the maximum rate applicable under clause 1;
  - (b) commission in respect of a service, or action taken, by the Public Trustee and not otherwise dealt with in these regulations must be charged at a rate agreed with the person appointing the Public Trustee.
- 7 In calculating commission on capital, expenses arising from the sale of property by the Public Trustee (including the commission on the sale of property paid by the Public Trustee to an agent) will be disregarded.
- 8 (1) For the purposes of this Part, the value of unrealised property, unless otherwise directed by a court, is the price which, in the opinion of the Public Trustee, the property would realise if sold in the open market.
- (2) However, if the transfer of property is delayed—
- (a) by an intervening life interest; or
  - (b) by some other intervening interest, order or condition that has the effect of postponing distribution for a period of over 24 months from the date of death,
- the value of the property transferred to a beneficiary is its value as determined by the Public Trustee on the date of the determination of the intervening interest, order or condition.

## **Division 2—Commission on income**

- 9 (1) Commission on income received by the Public Trustee in respect of an estate or trust or from a fund or property held by the Public Trustee alone or with another person must be charged—
- (a) on income other than rent—at the rate of 5 per cent;
  - (b) on rent—at the rate of 7.5 per cent.
- (2) Commission on income will be charged on the gross income received except where a business is carried on by the Public Trustee.

- (3) If a business is carried on by the Public Trustee, commission on income will be charged on the gross income received from carrying on the business less all items of revenue expenditure attributable to the business (excluding expenses which are attributable to the general administration of the estate or trust, or the ownership of the assets).
- (4) Commission on—
- (a) old age, invalid, superannuation, war and service pensions;
  - (b) sick pay;
  - (c) payments of maintenance for divorced persons;
  - (d) payments of maintenance for protected persons;
  - (e) unemployment and sickness benefits paid by the Department of Social Security,
- must be charged at a rate not exceeding the rate applicable under subclause (1).
- (5) Commission in respect of rents collected by an agent who is employed, and paid a commission, by the Public Trustee must be charged at the rate of 2.5 per cent.

### Division 3—General

- 10(1) The Public Trustee may charge commission at the appropriate rate at the following times:
- (a) subject to subclause (2), commission on money may be charged when the Public Trustee receives the money;
  - (b) commission on property sold or realised may be charged when the Public Trustee receives the proceeds of the sale or realisation;
  - (c) commission on unrealised property transferred or delivered in kind to, or specifically appropriated in trust for, a person entitled may be charged when the property is transferred, delivered or appropriated in trust.
- (2) If the Public Trustee carries on a business, the commission on the income received in the course of carrying on the business must not be charged until the net annual trading profit has been ascertained.
- (3) Commission on capital must not be charged more than once during the course of the administration of the estate, trust or fund.
- 11 For a service in connection with the identification of a beneficiary or the ascertainment and establishment of next of kin, the Public Trustee may charge, either against the estate or against the share of the person to whom the inquiries relate, an additional commission not exceeding 10 per cent of the value of the estate.

### Part 2—Fees

- 12 The fees set out in the table are maximum fees.

1	For the preparation of—	
	(a) a contract for the sale of estate property	\$176.36
	(b) a tenancy agreement	\$176.36

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Schedule 2—Commission and fees

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	(c) a deed	\$176.36
2	For the preparation of a document for the purposes of the <i>Real Property Act 1886</i> (other than a document referred to in item 1)	\$159.09
3	For the production of a certificate of title	\$135.45
4	For the preparation of a certificate of interest or any other certificate	\$54.09
5	Annual administration and audit fee for each trust estate or fund administered by the Public Trustee	\$118.00
6	For undertaking work in relation to taxation (per hour, or part of an hour)	\$120.00
7	For the preparation of an affidavit required to satisfy the requirements of the Registrar of Probates (other than an executor's or administrator's oath)	\$184.55
8	For securing, prior to the sale of real or leasehold estate, such information as is necessary to comply with all legal requirements	\$184.55
	<b>Note—</b>	
	The fee referred to in item 8 will not be charged where an agent or auctioneer employed by the Public Trustee in connection with the sale charges agent's commission.	
9	For replacing lost documents (per document)	\$270.91
10	For—	
	(a) a detailed inspection and report on a building (per hour, or part of an hour)	\$120.00
	(b) an inspection of any other property (per hour, or part of an hour)	\$120.00
11	For services in connection with processing an application for a loan that is to be secured by a mortgage over property—	
	(a) application fee	\$500.00
	(b) fee for valuation of property	\$1 000.00

**Notes—**

- 1 With respect to a service, or action taken, by the Public Trustee and not otherwise dealt with in these regulations, a fee may be charged as agreed with the person appointing the Public Trustee or requesting the Public Trustee to perform the service or take the action.
- 2 In all cases, the Public Trustee's fees are payable in addition to commission and expenses paid to auctioneers or agents, legal costs and cash disbursed for postage, advertising, surveys, valuation, travelling expenses and other disbursements properly incurred in the administration, management or control of the estate, trust, fund or property to which the charge relates.

## Legislative history

### Notes

- Variations of this version that are uncommenced are not incorporated into the text.
- Please note—References in the legislation to other legislation or instruments or to titles of bodies or offices are not automatically updated as part of the program for the revision and publication of legislation and therefore may be obsolete.
- Earlier versions of these regulations (historical versions) are listed at the end of the legislative history.
- For further information relating to the Act and subordinate legislation made under the Act see the Index of South Australian Statutes or [www.legislation.sa.gov.au](http://www.legislation.sa.gov.au).

### Legislation revoked by principal regulations

The *Public Trustee Regulations 1995* revoked the following:

*Administration and Probate (Scale of Public Trustee's Commission and Fees) Regulations 1994*

### Principal regulations and variations

New entries appear in bold.

Year	No	Reference	Commencement
1995	166	<i>Gazette 3.8.1995 p368</i>	3.8.1995 except Sch 3—17.11.1995: r 2
1998	203	<i>Gazette 3.12.1998 p1743</i>	3.12.1998 except rr 3 & 4—13.12.1998 and except r 6—12.3.1999: r 2
2000	71	<i>Gazette 25.5.2000 p2734</i>	1.7.2000 except r 4—11.10.2000: r 2
2002	95	<i>Gazette 20.6.2002 p2602</i>	1.7.2002: r 2
2003	67	<i>Gazette 29.5.2003 p2181</i>	1.7.2003: r 2
2003	147	<i>Gazette 12.6.2003 p2500</i>	12.6.2003: r 2
2004	48	<i>Gazette 27.5.2004 p1440</i>	1.7.2004: r 2
2005	124	<i>Gazette 26.5.2005 p1602</i>	1.7.2005: r 2
2006	167	<i>Gazette 15.6.2006 p1968</i>	1.7.2006: r 2
2007	51	<i>Gazette 26.4.2007 p1410</i>	1.6.2007: r 2
2007	91	<i>Gazette 7.6.2007 p2388</i>	1.7.2007: r 2
2008	79	<i>Gazette 5.6.2008 p1991</i>	1.7.2008: r 2
<b>2009</b>	<b>89</b>	<b><i>Gazette 4.6.2009 p2484</i></b>	<b>1.7.2009: r 2</b>
<b>2009</b>	<b>206</b>	<b><i>Gazette 16.7.2009 p3209</i></b>	<b>16.7.2009: r 2</b>
2010	120	<i>Gazette 10.6.2010 p2924</i>	1.7.2010: r 2

## Provisions varied

New entries appear in bold.

Entries that relate to provisions that have been deleted appear in italics.

Provision	How varied	Commencement
<i>r 2</i>	<i>omitted under the Legislation Revision and Publication Act 2002</i>	<i>1.7.2004</i>
r 4		
r 4(a1)	inserted by 203/1998 r 3	13.12.1998
<i>r 4(2)</i>	<i>deleted by 95/2002 r 3</i>	<i>1.7.2002</i>
Sch 1		
<i>cl 1</i>	<i>omitted under the Legislation Revision and Publication Act 2002</i>	<i>1.7.2004</i>
Sch 1A	inserted by 203/1998 r 4	13.12.1998
cl 1	cl A redesignated as cl 1 by 147/2003 Sch 1	12.6.2003
cl 2	cl B redesignated as cl 2 by 147/2003 Sch 1	12.6.2003
Sch 2		
Pt 1		
Div 1	Div A redesignated as Div 1 by 147/2003 Sch 1	12.6.2003
cl 1		
<b>cl 1(1)</b>	<b>varied by 206/2009 r 4</b>	<b>16.7.2009</b>
cl 1(3)	varied by 51/2007 r 26(1)—(3)	1.6.2007
Div 2	Div B redesignated as Div 2 by 147/2003 Sch 1	12.6.2003
Div 3	Div C redesignated as Div 3 by 147/2003 Sch 1	12.6.2003
Pt 2	contents varied and redesignated as cl 12 by 147/2003 Sch 1	12.6.2003
<i>cl 12 before substitution by 48/2004</i>		
Item 1	<i>varied by 203/1998 r 5(a)—(c)</i>	<i>3.12.1998</i>
	<i>varied by 71/2000 r 3(a)</i>	<i>1.7.2000</i>
	<i>varied by 67/2003 r 4(1)</i>	<i>1.7.2003</i>
Item 2	<i>varied by 203/1998 r 5(d)</i>	<i>3.12.1998</i>
	<i>varied by 71/2000 r 3(b)</i>	<i>1.7.2000</i>
	<i>varied by 95/2002 r 4(a)</i>	<i>1.7.2002</i>
	<i>varied by 67/2003 r 4(2)</i>	<i>1.7.2003</i>
Item 3	<i>varied by 95/2002 r 4(b)</i>	<i>1.7.2002</i>
	<i>varied by 67/2003 r 4(3)</i>	<i>1.7.2003</i>
Item 4	<i>varied by 67/2003 r 4(4)</i>	<i>1.7.2003</i>
Item 5	<i>varied by 203/1998 r 5(e)</i>	<i>3.12.1998</i>
	<i>varied by 71/2000 r 3(c)</i>	<i>1.7.2000</i>
	<i>varied by 67/2003 r 4(5)</i>	<i>1.7.2003</i>
Item 6	<i>substituted by 203/1998 r 5(f)</i>	<i>3.12.1998</i>
	<i>varied by 71/2000 r 3(d)</i>	<i>1.7.2000</i>

	<i>varied by 95/2002 r 4(c)</i>	1.7.2002
	<i>varied by 67/2003 r 4(6)</i>	1.7.2003
<i>Item 7</i>	<i>varied by 203/1998 r 5(g)</i>	3.12.1998
	<i>varied by 71/2000 r 3(e)</i>	1.7.2000
	<i>varied by 95/2002 r 4(d)</i>	1.7.2002
	<i>varied by 67/2003 r 4(7)</i>	1.7.2003
<i>Item 8</i>	<i>varied by 203/1998 r 5(h)</i>	3.12.1998
	<i>varied by 71/2000 r 3(f)</i>	1.7.2000
	<i>varied by 95/2002 r 4(e)</i>	1.7.2002
	<i>varied by 67/2003 r 4(8)</i>	1.7.2003
<i>Item 9</i>	<i>varied by 95/2002 r 4(f)</i>	1.7.2002
	<i>varied by 67/2003 r 4(9)</i>	1.7.2003
<i>Item 10</i>	<i>varied by 203/1998 r 5(i), (j)</i>	3.12.1998
	<i>varied by 71/2000 r 3(g)</i>	1.7.2000
	<i>varied by 95/2002 r 4(g)</i>	1.7.2002
	<i>varied by 67/2003 r 4(10)</i>	1.7.2003
<i>Item 11</i>	<i>varied by 67/2003 r 4(11), (12)</i>	1.7.2003
<i>cl 12</i>	substituted by 48/2004 r 4	1.7.2004
	substituted by 124/2005 r 4	1.7.2005
	substituted by 167/2006 r 4	1.7.2006
	substituted by 91/2007 r 4	1.7.2007
	substituted by 79/2008 r 4	1.7.2008
	<b>substituted by 89/2009 r 4</b>	<b>1.7.2009</b>
<i>Sch 3</i>	<i>substituted by 203/1998 r 6</i>	12.3.1999
	<i>varied by 71/2000 r 4</i>	11.10.2000
	<i>deleted by 95/2002 r 5</i>	1.7.2002

## Transitional etc provisions associated with regulations or variations

### *No 203 of 1998*

#### 7—Transitional provision

Regulation 4 (which provides for the insertion of Schedule 1A in the principal regulations) does not affect an arrangement, understanding or undertaking made prior to its commencement with respect to the commission chargeable in respect of a common fund established by the Public Trustee.

### Historical versions

1.7.2004  
1.7.2005  
1.7.2006  
1.6.2007  
1.7.2007  
1.7.2008

1.7.2009 (electronic only)